

SMITHFIELD SCHOOL COMMITTEE MEETING
MONDAY, JULY 13, 2015 @ 7:00 P.M.
HIGH SCHOOL MEDIA CENTER
MINUTES

Members present: Mr. Sean Clough, Chair, Mrs. Kellie-Ann Heenan, Vice-Chair, Mrs. Rose Marie Cipriano, and Mr. Brent Barrows. Absent: Mrs. Virginia Harnois, Secretary. Also present were: Mr. Robert O'Brien, Superintendent, Mr. Craig Levis, Director of Special Education, Mrs. Lisa Cournoyer, Director of Financial Operations, Kevin McAllister, Esq. School Committee/School Department Attorney, and Ryan Strik, Student Representative to the School Committee. Mr. Clough called the meeting to order at 7:00 p.m.

1. Mr. Clough read the Emergency Evacuation and Health Notification, notified the public of the public comment sign-up sheet, and reminded the public to speak at the podium when addressing the Committee.
 2. Mrs. Cipriano moved to approve Consent Agenda Items:
 - 2.1 Minutes of the June 29, 2015 School Committee Meeting
 - 2.2 Bills
 - A) Regular Bills
 - B) Prepaid Checks from June 30, 2015 through July 9, 2015
 - 2.3 Appointments
 - A) Megan Feeley, Special Education Teacher, LaPerche Elementary, 2015-2016 School Year.
 - B) Samantha Armstrong, Class of 2019 Co-Advisor, 2015-2016 School Year.
 - C) Katherine Young, Class of 2019 Co-Advisor, 2015-2016 School Year.
 - D) Michael Cinquegrana, Custodian, William Winsor Elementary School, effective August 3, 2015.
 - 2.4 Leaves:
 - A) Heather Caswell, Kindergarten teacher, LaPerche Elementary, Maternity, September 9, 2015 through November 20, 2015.
 - B) Patricia Connell, Language Arts teacher, Gallagher Middle School, Extension of parental leave through 2015-2016 School Year.
 - 2.5 Approval of Increases, retroactive to July 1, 2015.
 - Salary Adjustment including cost of living:
 - A) Lisa Petrone, Edward Aptt, Jessie MacDonald
 - Cost of Living Increase:
 - B) Michael Rush, Jo Ann Robitaille, Karen Boscio, Leo Simoneau
- Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote.

3. HIGH SCHOOL STUDENT REPRESENTATIVE REPORT

Student representative Ryan Strik reported:

- The extended school year at the High School began on July 7th for select students from grades K-12. The classes will take place on Tuesdays, Wednesdays, and Thursdays throughout August.
- The Police Department is holding its annual Leadership Academy. Select students will attend several leadership day trips to better understand the aspects of true

leadership. A graduation ceremony from the academy will be held on July 16th at 11:30 a.m. at Deerfield Park.

- The summer reading program at SHS will now require every student and faculty member to read the same novel. This year's novel is *Mindset*, by Carol Dweck. Ryan added that members of the community are also encouraged to read the book as well.
- SHS Fall Sports teams are beginning their preparation for the 2015-2016 athletic year. Cheerleader tryouts recently were held at the high school, and the football team has begun their daily practices.

4. Mrs. Cipriano moved that the revised 2015-2016 Budget be approved. Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote. Mrs. Cournoyer was present to answer questions that Committee members had.
5. Mr. Barrows moved that the bid for Chromebooks and accessories be awarded to GovConnection in the amount of \$208,080. Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the bids were reviewed by Mr. Barrette. Mr. O'Brien mentioned that Mr. Barrette's analysis along with the bid tab that was prepared by Randy Rossi had been sent to Committee members in their packets.
6. Mrs. Cipriano moved that the bid for Chromebook cases be awarded to En Pointe Technologies in the amount of \$11,424.00. Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the bids were reviewed by Mr. Barrette. Mr. O'Brien mentioned that Mr. Barrette's analysis along with the bid tab that was prepared by Randy Rossi had been sent to Committee members in their packets.
7. Mrs. Cipriano moved that the bid for Chromebook carts be awarded to SDF Professional Computers, Inc. in the amount of \$30,600.00. Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the bids were reviewed by Mr. Barrette. Mr. O'Brien mentioned that Mr. Barrette's analysis along with the bid tab that was prepared by Randy Rossi had been sent to Committee members in their packets. The Chromebooks will be for students in grades 3, 6, and 9, for the 2015-2016 school year.
8. Gen Ciullo from Aramark was present to give an end of year presentation on the 2014-2015 School Year. Ms. Ciullo reviewed the financials, and told the Committee that Aramark had a return of \$30,309.00 at the end of the '14-15 year. Ms. Ciullo reviewed the 2015-2016 Budget with the Committee which included the following:
 - A Proposed surplus to the food service account of \$13,775.00
 - \$5,000 in maintenance and repair expenses
 - Approved price increases
 - Increase to food costs due to the effects of the Avian Flu
 - An increase to minimum wage to \$9.60 effective January 2016 will be an additional \$2,538 increase in labor costs over the prior year
 - Full year amortization of new dishwashers

9. Mrs. Cipriano moved that the contract with Aramark be renewed for 2015-2016. Mr. Barrows seconded the motion. The motion passed with a 4-0 vote.
10. Mrs. Cipriano moved that the Request for Proposal for bonded keyed cylinder hardware and installation for all schools be approved. Mr. Barrows seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor. Mr. O'Brien explained that the bonded key system does not allow for the duplication of keys on the outside doors.
Public comment: Justine Sands
11. Mr. Barrows moved that the Request for Proposal for cafeteria tables be approved. Mrs. Heenan seconded the motion. The motion passed with a 4-0 vote. Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor. The Committee members will be touring each of the schools to view the condition of the current cafeteria tables.
12. Mrs. Cipriano moved that the Request for Proposal for security cameras at Gallagher Middle School be approved. Mr. Barrows seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor.
13. Mrs. Heenan moved that the Request for Proposal for a commercial washer and dryer for Smithfield High School be approved. Mrs. Cipriano seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor. Mr. Mencucci said the washer and dryer are used to clean school uniforms and mops across the district.
14. Mr. Barrows moved that the Request for Proposal for fire-rated doors and hardware at R.C. LaPerche School be approved. Mrs. Cipriano seconded the motion. The motion passed with a 4-0 vote. Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor.
15. Mrs. Heenan moved that the Request for Proposal for a pick-up truck with service body be approved. Mrs. Cipriano seconded the motion. The motion passed with a 4-0 vote. Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor.
16. Mr. Barrows moved that the Request for Proposal to repair the Trane rooftop unit at Gallagher Middle School be approved. Mrs. Cipriano seconded the motion. The motion passed with a 4-0 vote. Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor.
17. Mrs. Cipriano moved that the Request for Proposal for snow blower attachments be approved. Mr. Barrows seconded the motion. The motion passed with a 4-0 vote.
Mr. O'Brien told the Committee that the RFP had been reviewed by the Town Finance Director and Town Solicitor.

18. The Committee had a discussion about the proposed liquor license for a restaurant located in the Smithfield Plaza. Mr. O'Brien said the Town Council will be discussing and possibly granting a liquor license to Mai Thai Restaurant, a tenant in the Smithfield Plaza, at their July 14, 2015 meeting. He said the state law states a liquor license should not be granted within 200 feet of a school, and the location of the restaurant will be within 200 feet of Gallagher Middle School. Committee members along with parents expressed their views against the proposal and expressed disappointment with a bill that was introduced and passed at the state level that waived restriction for the location of this new restaurant. There was also discussion with concerns of after school activities and concerns with the Ice Rink and McCabe Elementary School being nearby a restaurant that would serve alcohol. Mr. Clough made note that the School Committee does not have jurisdiction to make a final decision on the matter. He encouraged concerned parents to attend the Town Council meeting on July 14th to express their concerns.
Public comment: Valerie Poirier

19. COMMUNICATIONS: None.

20. SUPERINTENDENT'S REPORT:

- Mr. O'Brien told the Committee that he was asked by Town Council member Suzy Alba to use the high school parking lot and also the use of an area on the high school field for a dog walk on September 12th. The Committee expressed concerns about the dog waste removal. Mr. O'Brien said he will be sure dog waste removal is addressed in the use of buildings permit.
- Glenn Ahlborg from Ahlborg Construction was present to answer questions from the Committee and to give an overview on where things stand with the roofing project at the high school. Larry Brillon, owner of the Eagle Cornice Roofing (the company that is assigned to the high school) was also present to answer questions and to give an overview on the condition of the existing roof at the high school. Mr. Brillon explained the technical process involved with the roof nuclear testing on the roof that will ensure solidity of the underlying roof condition. Mr. Ahlborg said there will be inspections done on a weekly basis by the roofing company and a report will be available of the findings and the work that has been done.
Public comment: Al Costantino

21. PUBLIC FORUM: None.

22. COMMITTEE COMMENTS: None.

23. EXECUTIVE SESSION: None.

Motion to adjourn was made by Mrs. Cipriano; seconded by Mr. Barrows. The motion passed with a 4-0 vote.

Respectfully submitted,

Lisa Petrone
Secretary